HOSTEL RULES & REGULATIONS

1. RAGGING is a CRIMINAL offence. Offenders are liable to be expelled from the Institution and Criminal Cases shall be registered against them.

2. Any type of Intoxicants are strictly prohibited within the campus. A group of 20-225 students is allotted to a staff warden, Warden / Matron.

3. A system of staff wardens exist in all the hostels in the campus. A group of 20-30 students is assigned to each warden in the Senior Boys Hostel. Staff Wardens are available in the Junior Boys Hostel and a Matron is available in Ladies Hostel. All the matters related to Hostel should be forwarded through the respective staff wardens.

4. Hostel inmates are not allowed to leave the campus before completing the formalities of leave procedure. The leave application can be collected from Staff warden/ Campus Manager on producing the request from the parents/guardians by letter or fax.

5. Students who are leaving the hostel on non-working days should get the prior permission from Staff Wardens/Matron. The students in the senior boys hostel should submit the leave form to their respective wardens and the ladies hostel students should submit to the Campus Manager. Students who are leaving the hostel on working days should get prior permission from academic counsellor and HOD before they proceed for permission from the staff wardens.

6. If any student is found availing leave beyond the duration for which permission is availed, they have to obtain clearance from the authorities to join back to the hostel.

7. Use of two wheelers including pillion riding & four wheelers is strictly prohibited for the hostel students.

8. All the girl students shall return to their hostel before 6 p.m. Boy students shall return to their hostel before 8 p.m.

9. Daily attendance will be taken in all the hostels. The inmates of the senior boy's hostel should sign in the attendance register maintained with the respective wardens between 9:30 and 10:00 PM.

10. A fine of Rs. 100 will be imposed on first chance who violate the leave rules and signing procedure and Rs. 200 per day further.

11. Damaging the hostel/campus property is a serious offence. They shall be punished and the cost shall be recovered from them.
12. Mess timings are to be strictly followed.

13. Do not waste water and electricity. All the fans and lights should be switched off when no inmate is available in the room. A fine of Rs. 100 will be charged on those who don't abide by the above

14. "Silence Hours" shall be observed from 1 a.m. to 7 a.m. on all days. No noise of any sort shall be permitted during the "Silence Hours". On all other occasions talking, discussions, singing, playing, musical instruments etc. shall be only without disturbing room-mates or other students in the adjoining rooms.

15. INSUBORDINATION, DISOBEDIENCE, DISORDERLY BEHAVIOR AND USE OF ABUSIVE LANGUAGE SHALL NOT BE TOLERATED.

16. Visitors to the hostel during permissible hours (8am-6pm) should produce a pass which will be issued to the parents / guardians & must be carried during their visit. Visit to the hostel room of the student is only during admission and on other instances they may meet their wards in the visitors room.

17. Mobile phones with cameras are strictly prohibited in the hostel. All the students should register the details of their mobile phones including IMEI number with the staff warden.

18. The students who wish to use laptops should collect the application for the same and submit the duly filled form for permission.

20. The hostel fee is calculated on a yearly basis. However in some cases payment on installment basis may be permitted. But in no case a hosteller will be permitted to withdraw without paying the full year’s hostel fee.

HOSTEL MESS RULES

1. Mess bill should be paid on or before lath of every month
2. Mess timings are to be strictly followed.
3. Mess fee reduction will be allowed only for study leave and special cases sanctioned by the Administrator.
4. No Mess cuts are allowed. Hostel inmates should join the mess compulsorily.
5. No Mess change ie: No change from Veg. to Non-Veg mess or Vice versa will be allowed except at the beginning of the month.